

Junior/Senior High Absence & Tardy Policy Summary

(Elementary policy is slightly different)

****Full attendance policy can be found in the FCS Student Handbook****

Absences

- Up to 20 absences allowed in each class period **for any reason the parent chooses**, including, but not limited to, medical appointments, funerals, sick days and vacations.
- **Absences are NOT labeled excused or unexcused.** Certain codes are used to indicate the type of absence, but all absences count the same. See below for code explanations.
- Missing work - Students are expected to communicate with teachers as soon as possible to turn in missed assignments and take missed quizzes/tests.
- Advance work should be arranged with the teacher for planned absences.
- Students are counted as absent if they miss more than half a class period.
- Students must be present **at least four class periods to participate in school sports** or activities.
- Students who **exceed 20 absences** in a class **may not earn academic credit** for the class because too much instruction will have been missed.
 - Exceptions *may* be made by the principal in cases of documented extended or chronic illness. (see below).

Tardies

- All tardies are considered unexcused (TU), regardless of reason, unless accompanied by a medical note.
- It is understood that students may be tardy from time to time. However, excessive unexcused tardies carry certain penalties:

Tardy Penalties

Junior High

Students allowed 3 unexcused tardies (TU) per period, per quarter.

4th TU – parent email by the teacher as a warning .

5th & 6th TU – silent lunch in cafeteria

7th TU – silent lunch outside principal’s office

8th TU – silent lunch outside principal’s office and parent conference with principal.

Senior High

Students allowed 4 unexcused tardies (TU) per period, per quarter.

5th & 6th TU – lunch detention

7th TU – ISS (In School Suspension)

8th TU – OSS (Out of School Suspension) and parent conference with principal.

Doctor Notes

- Medical notes can be submitted in the main office, or scanned/mailed to attendance@fayettevillechristian.com
- Absences that occur during the date range of a doctor note will be changed to code “AN” – Absent w/doctor Note.
- Absences coded as “AN” **do** count toward the 20 allowable absences per year.

Powerschool

Attendance information is always available to parents by logging in to the Powerschool parent portal. If you have not already set up your parent portal and need to know your access information, please contact the front office.

Attendance Code Summary (Jr. High & Sr. High)

A = Absent

TU = Tardy Unexcused

AC = Absent for College visit

AN = Absent w/doctor Note

TE = Tardy Excused

LE = Left Early

AAD = Absent w/Advance Notice

SA = School Activity

AE = Absent for off-campus Experience

VL = Very Late

****LE & VL are used when a student missed more than half a class period, and count as Absent****